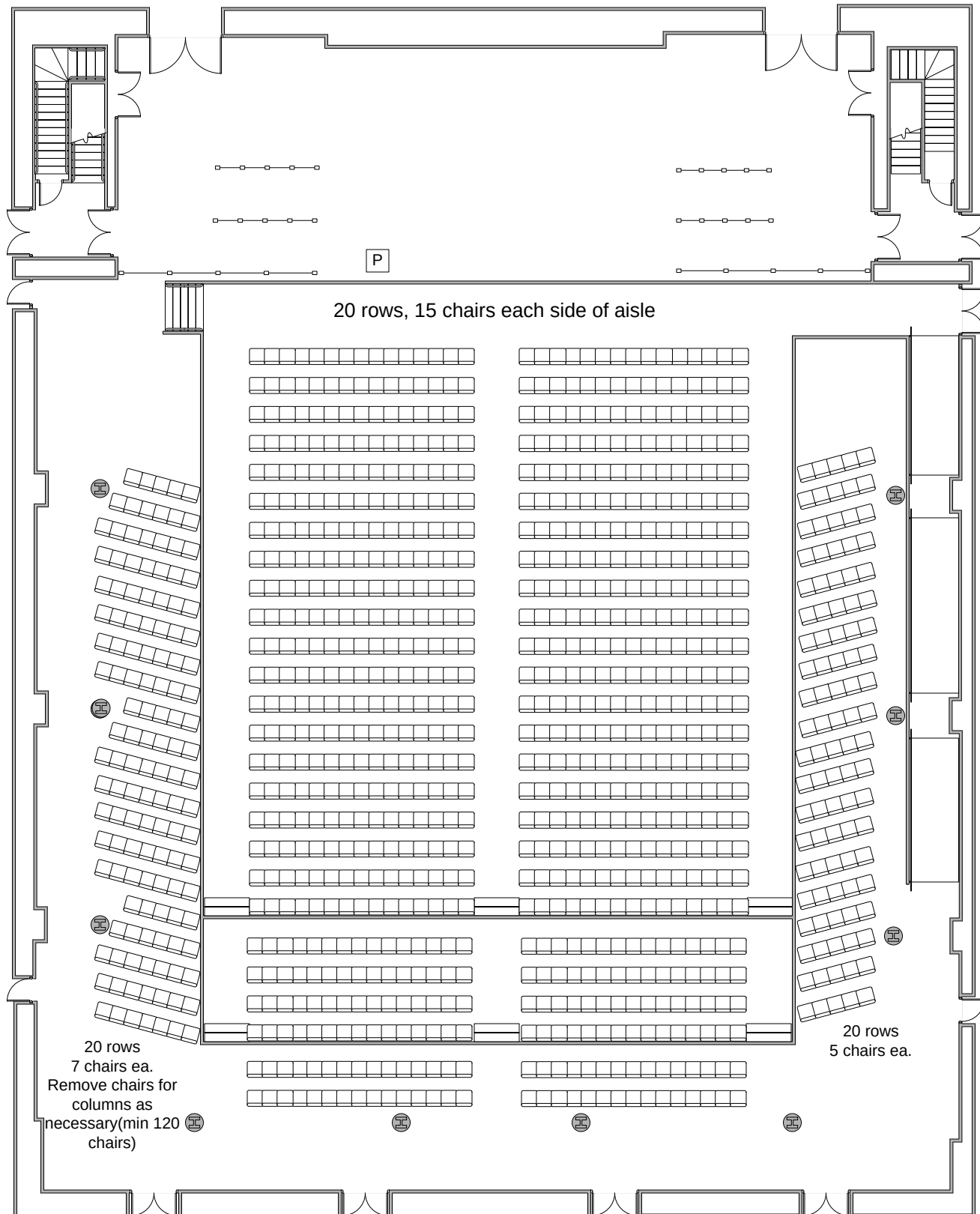
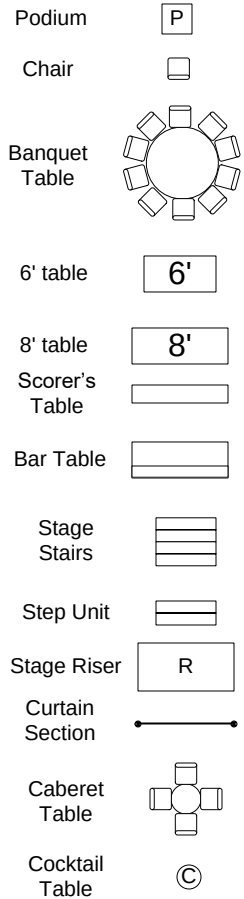


Organization _____

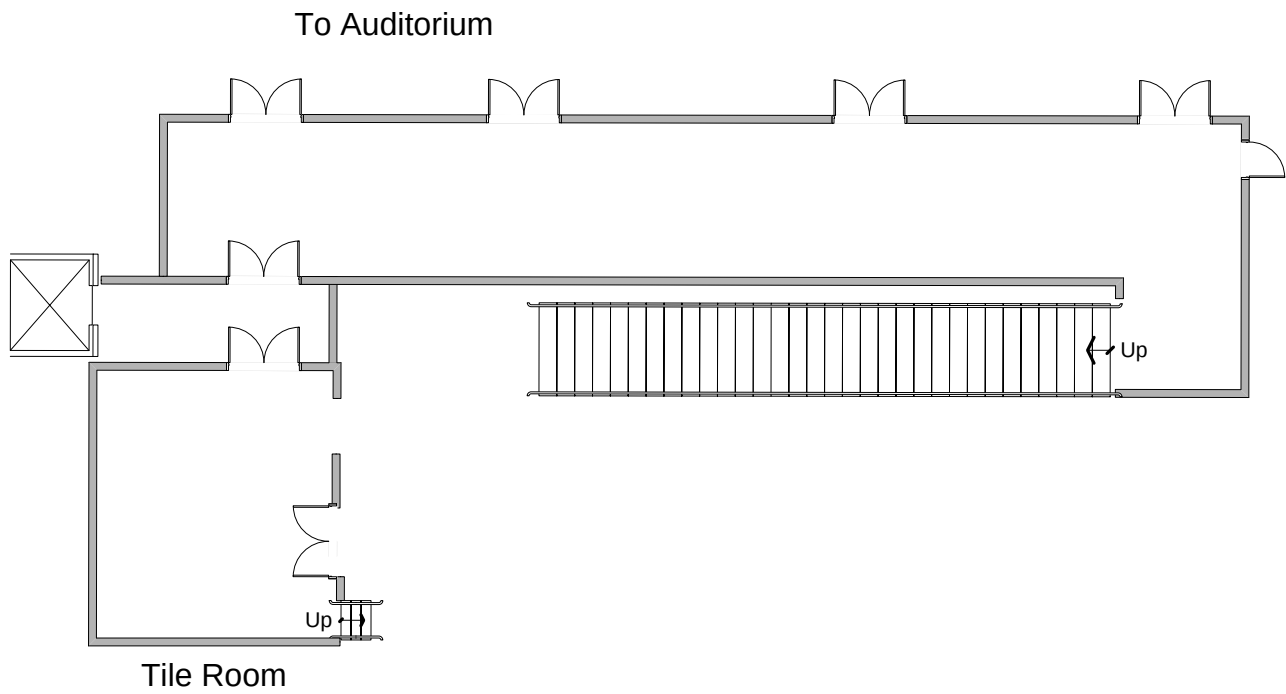
Event Date: _____

Event time: _____

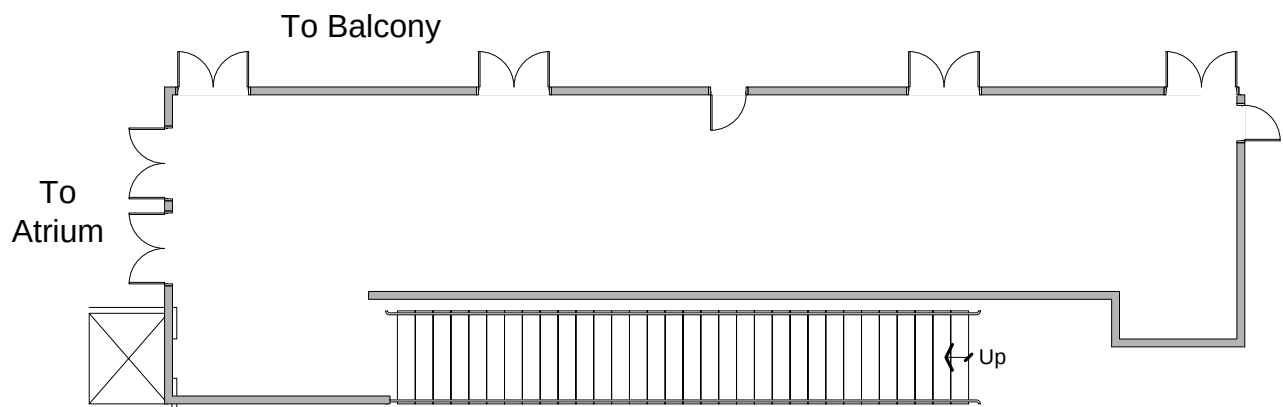
Diagram By: _____



Lower Lobby



Upper Lobby

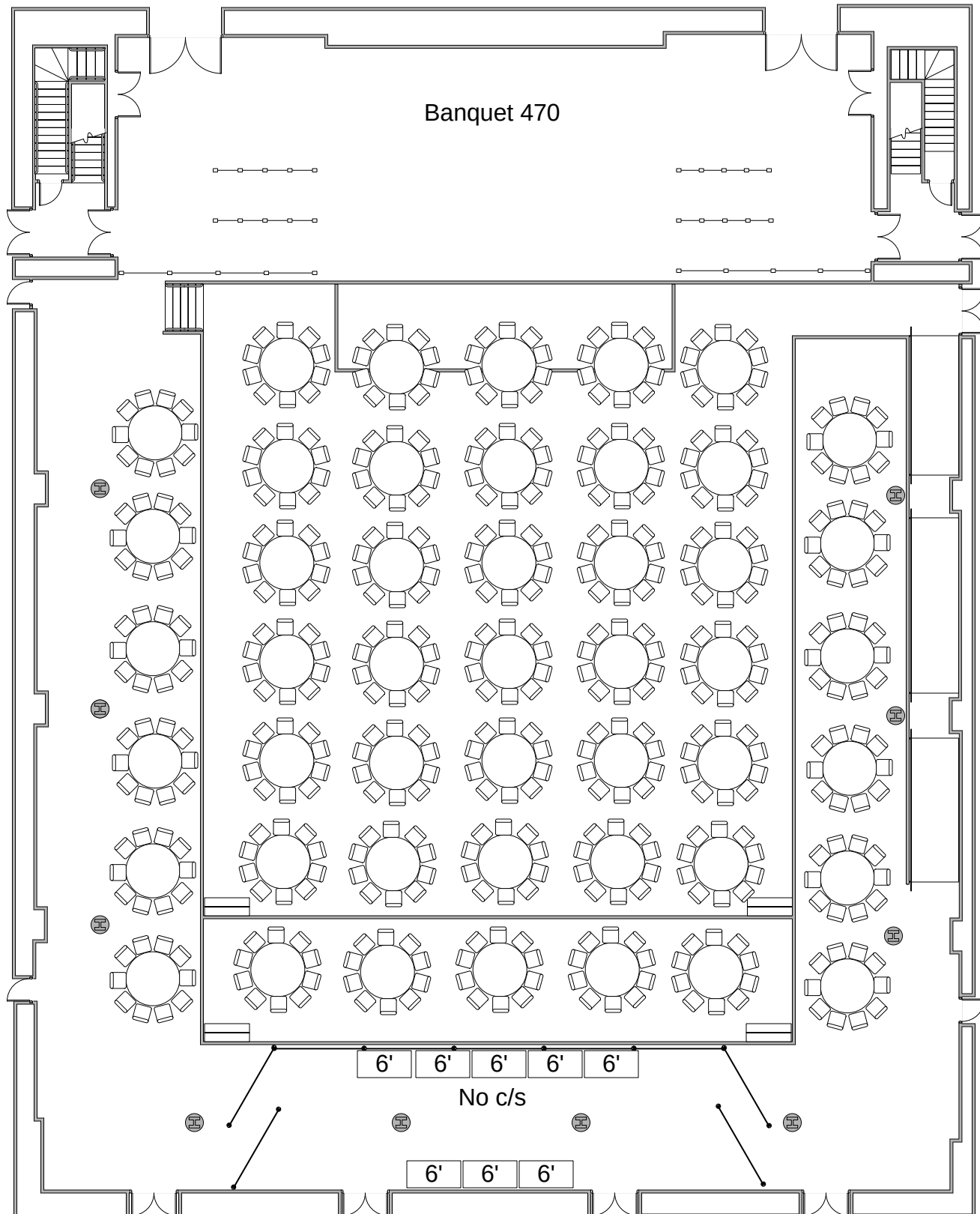
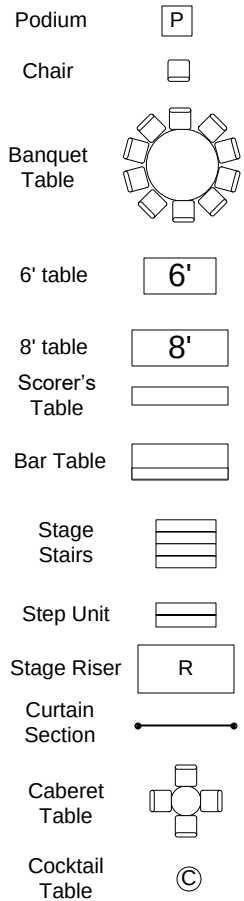


Organization _____

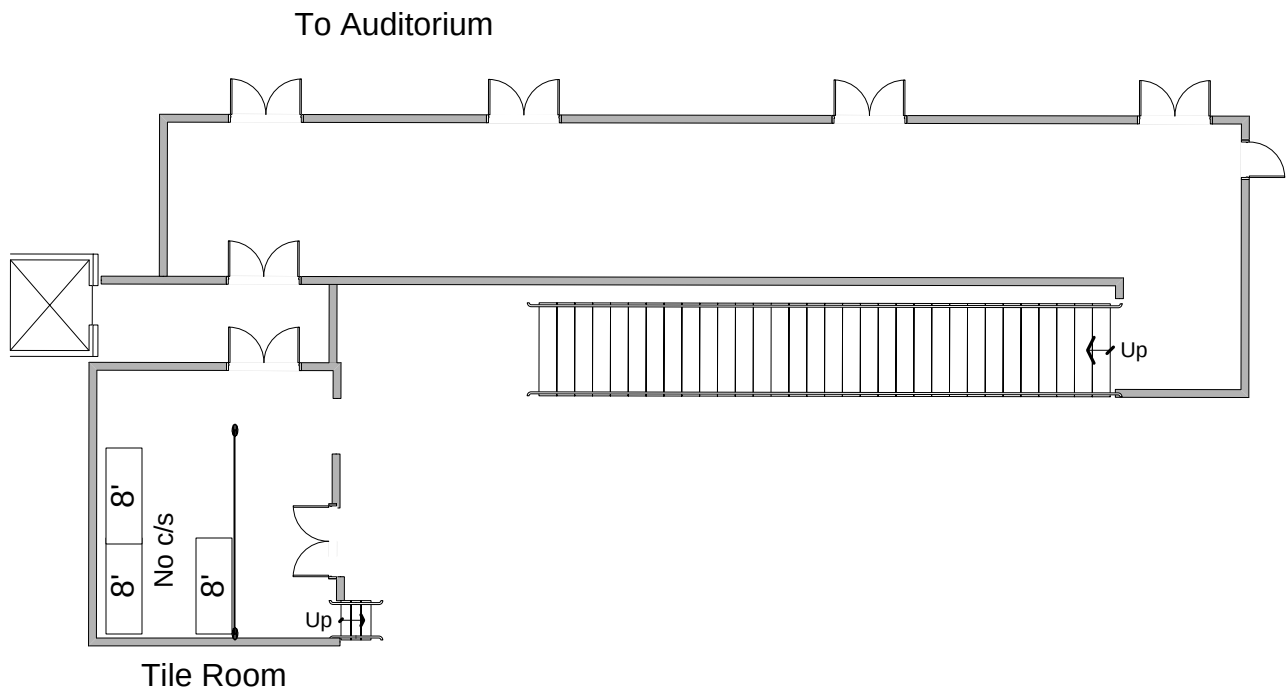
Event Date: _____

Event time: _____

Diagram By: _____



Lower Lobby



Upper Lobby

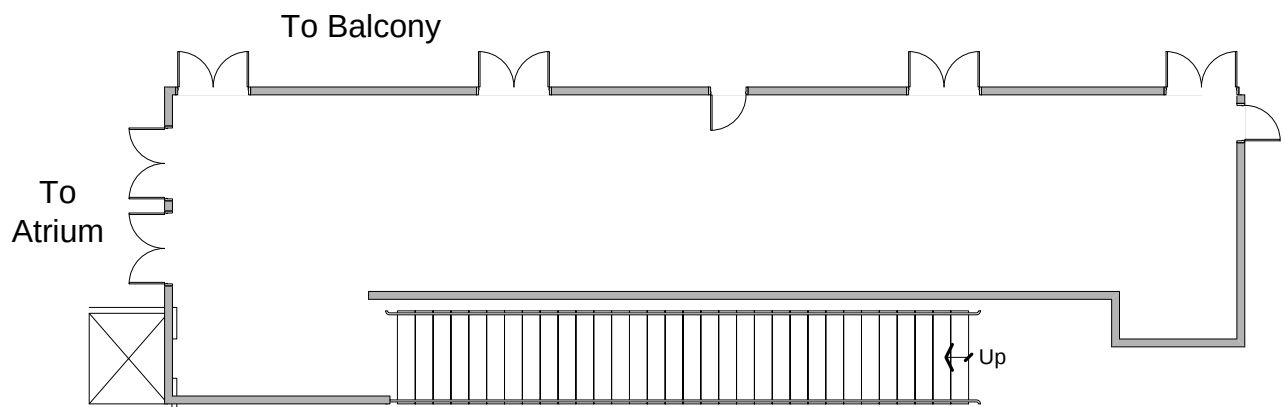
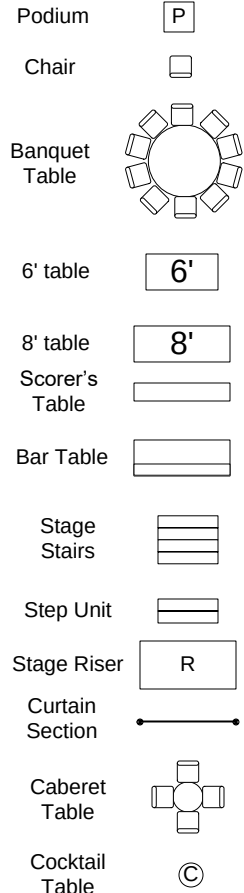
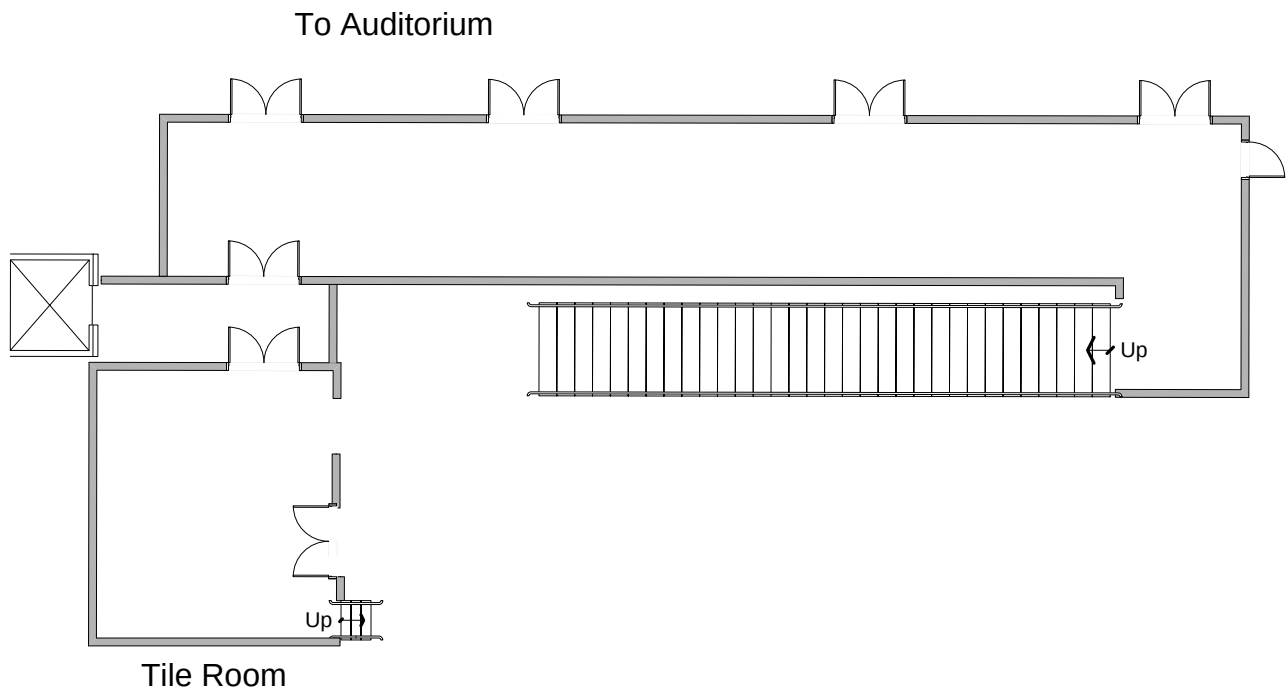


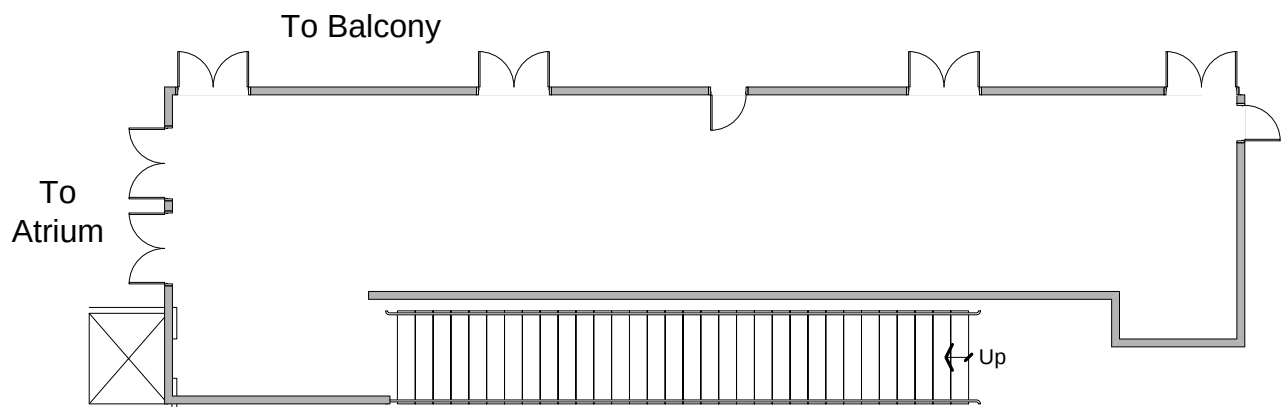
Diagram By: _____



Lower Lobby



Upper Lobby



Organization _____

Event Date: _____

Event time: _____

Diagram By: _____

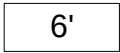
Podium



Chair



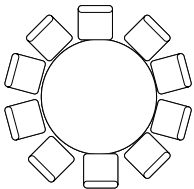
6' table



Chancellor's
Podium



Banquet
Table



8' table



Scorer's
Table



1" = 10'

Bar Table



Step Unit



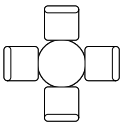
Stage Riser



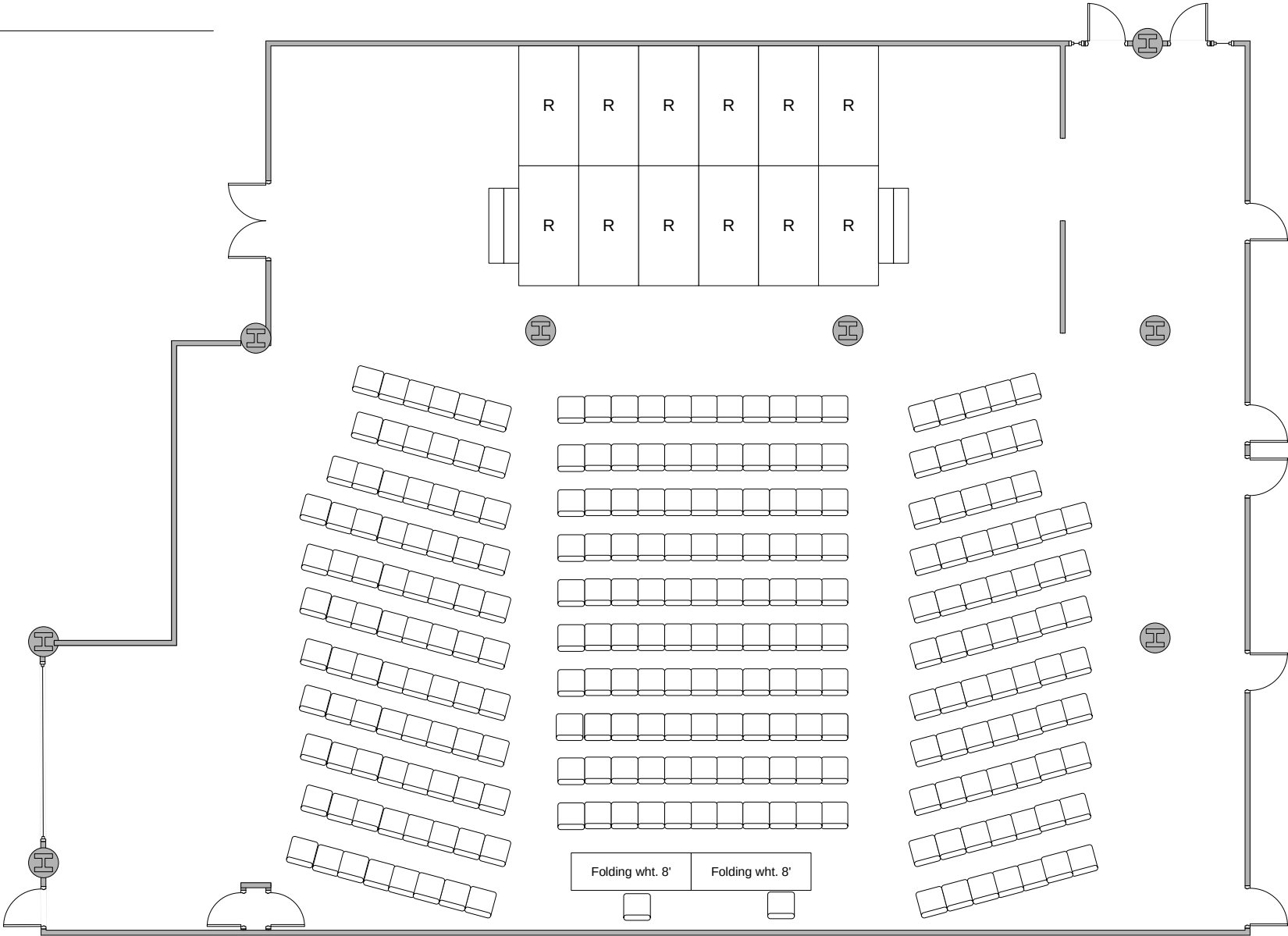
Curtain Section



Caberet Table



Cocktail Table



Organization _____

Event Date: _____

Event time: _____

Diagram By: _____

Podium



Chair



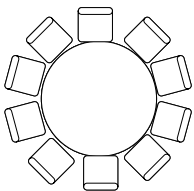
6' table



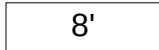
Chancellor's
Podium



Banquet
Table



8' table



Scorer's
Table



Green Room

Graffiti
Entrance

1" = 10'

Waverly Entrance

Bar Table



Step Unit



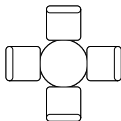
Stage Riser



Curtain Section



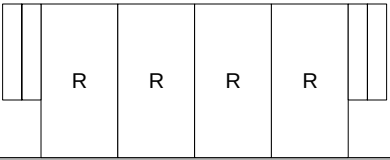
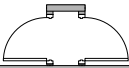
Caberet Table



Cocktail Table



Restrooms



Organization _____

Event Date: _____

Event time: _____

Diagram By: _____

Podium

P

Chair

Chancellor's
Podium

CP

Banquet
Table

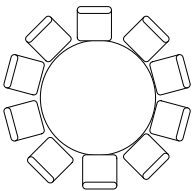
6' table

6'

8' table

8'

Scorer's
Table



1" = 10'

Bar Table

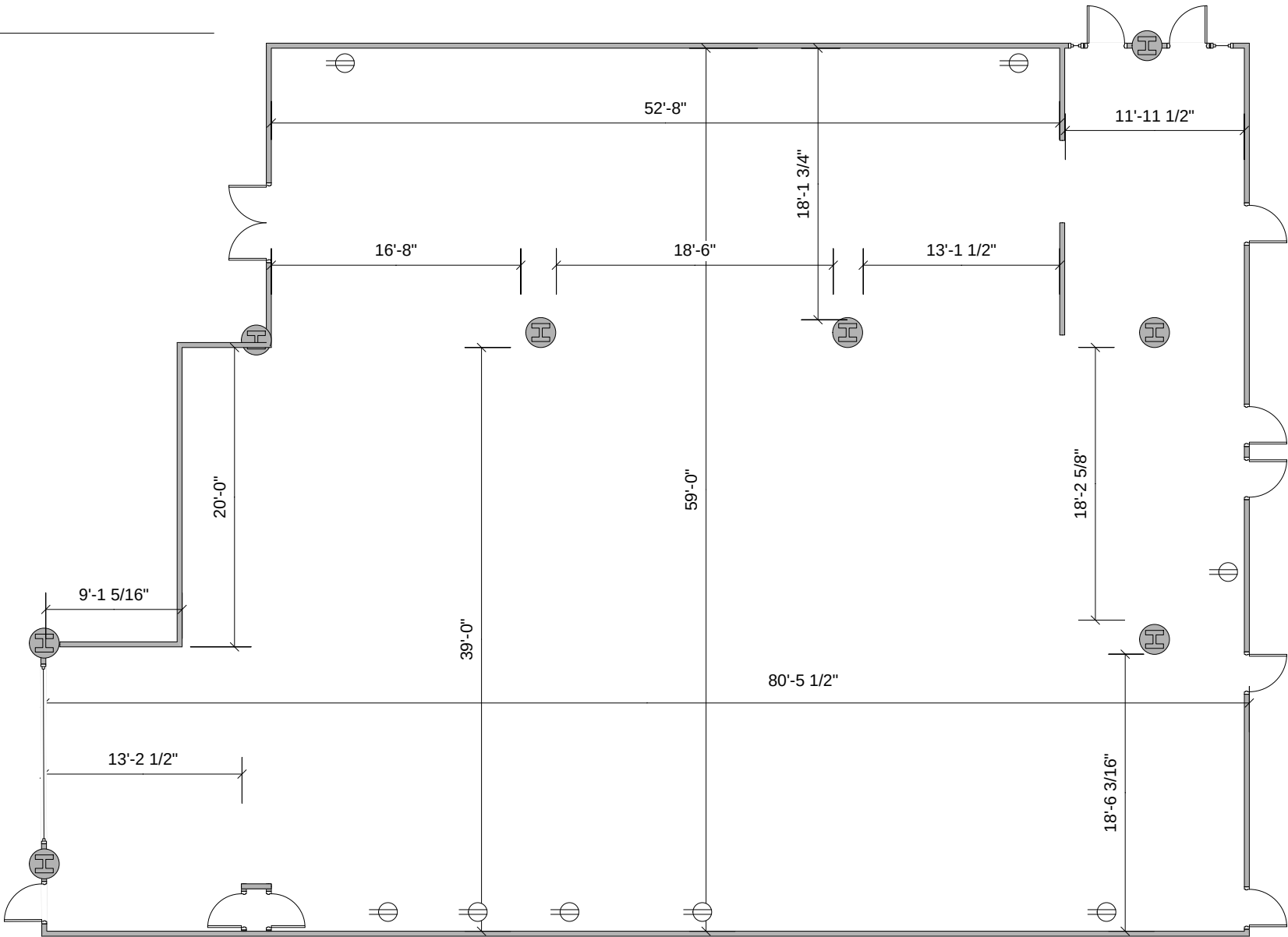
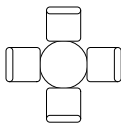
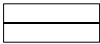
Step Unit

Stage Riser

Curtain Section

Caberet Table

Cocktail Table



Organization _____

Reference # _____

Event Date: _____

Event time: _____

Contact Name/Number _____

Set Up Date _____

Set Up Time _____

Sponsor arrival time _____

Est Attendance _____

Decorations _____

Catering _____

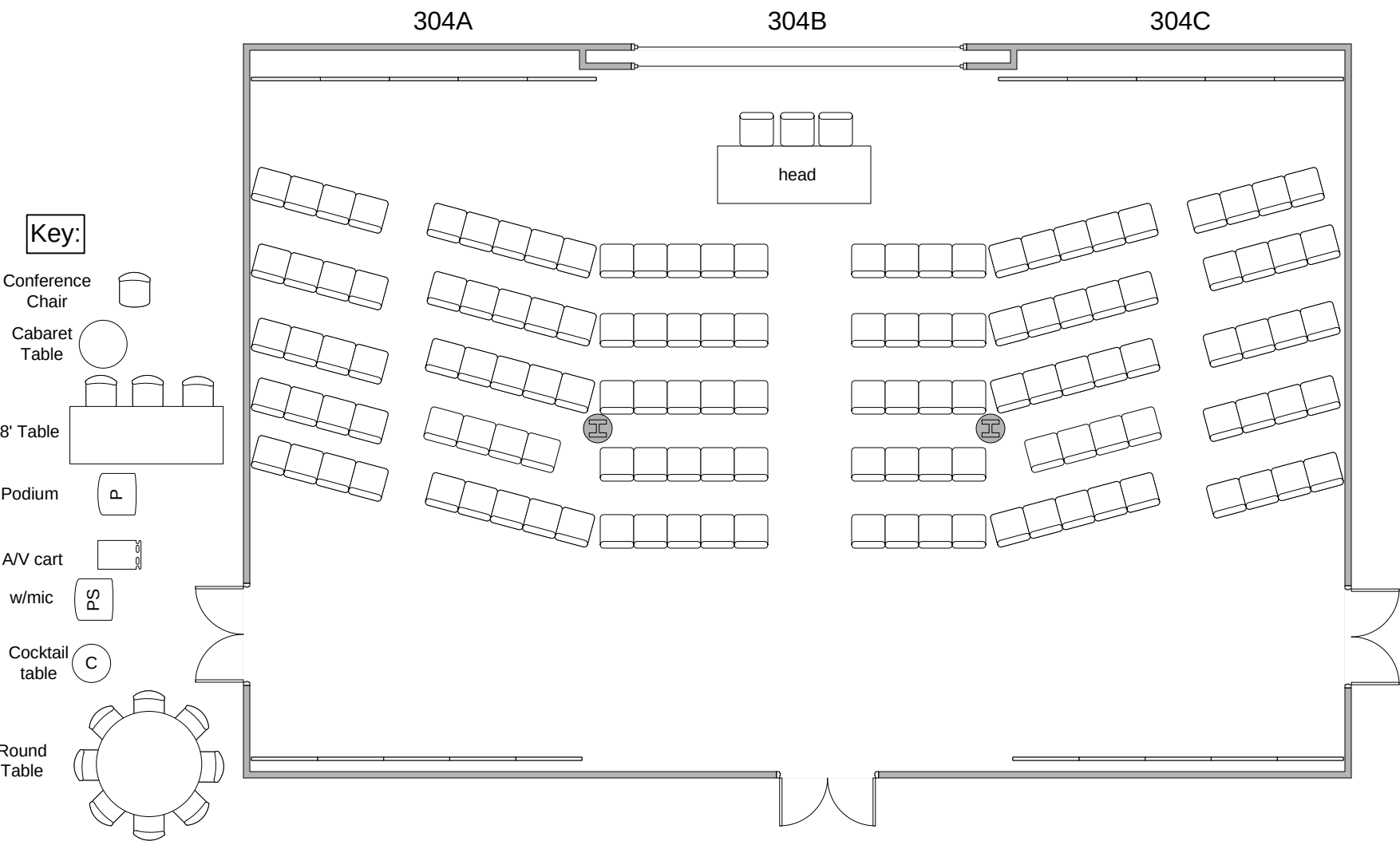
Catering Arrival _____

CART _____

Technology _____

Set up notes _____

Diagram by : _____



Organization _____

Set Up Date _____

Catering _____

Reference # _____

Set Up Time _____

Catering Arrival _____

Event Date: _____

Sponsor arrival time _____

CART _____

Event time: _____

Est Attendance _____

Technology _____

Contact Name/Number _____

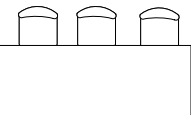
Set up notes _____

Diagram by : _____

Key:

Conference
Chair 

Cabaret
Table 

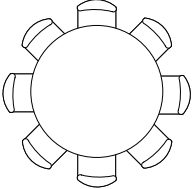
8' Table 

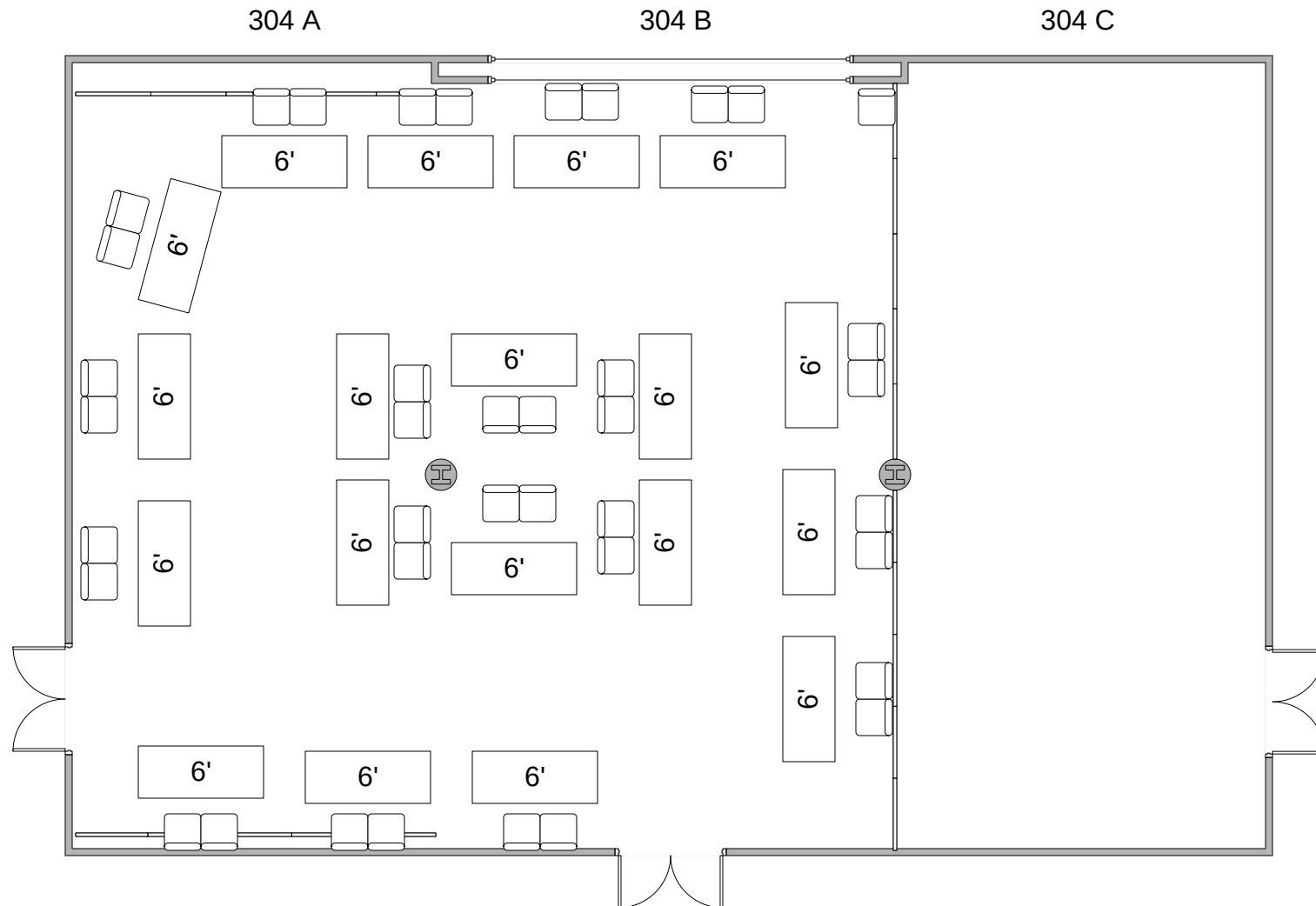
Podium 

A/V cart 

w/mic 

Cocktail
table 

Round
Table 



228 Aud35

Organization _____

Reference # _____

Event Date: _____

Event time: _____

Contact Name/Number _____

Set Up Date _____

Set Up Time _____

Sponsor arrival time _____

Est Attendance _____

Decorations _____

Diagram by : _____

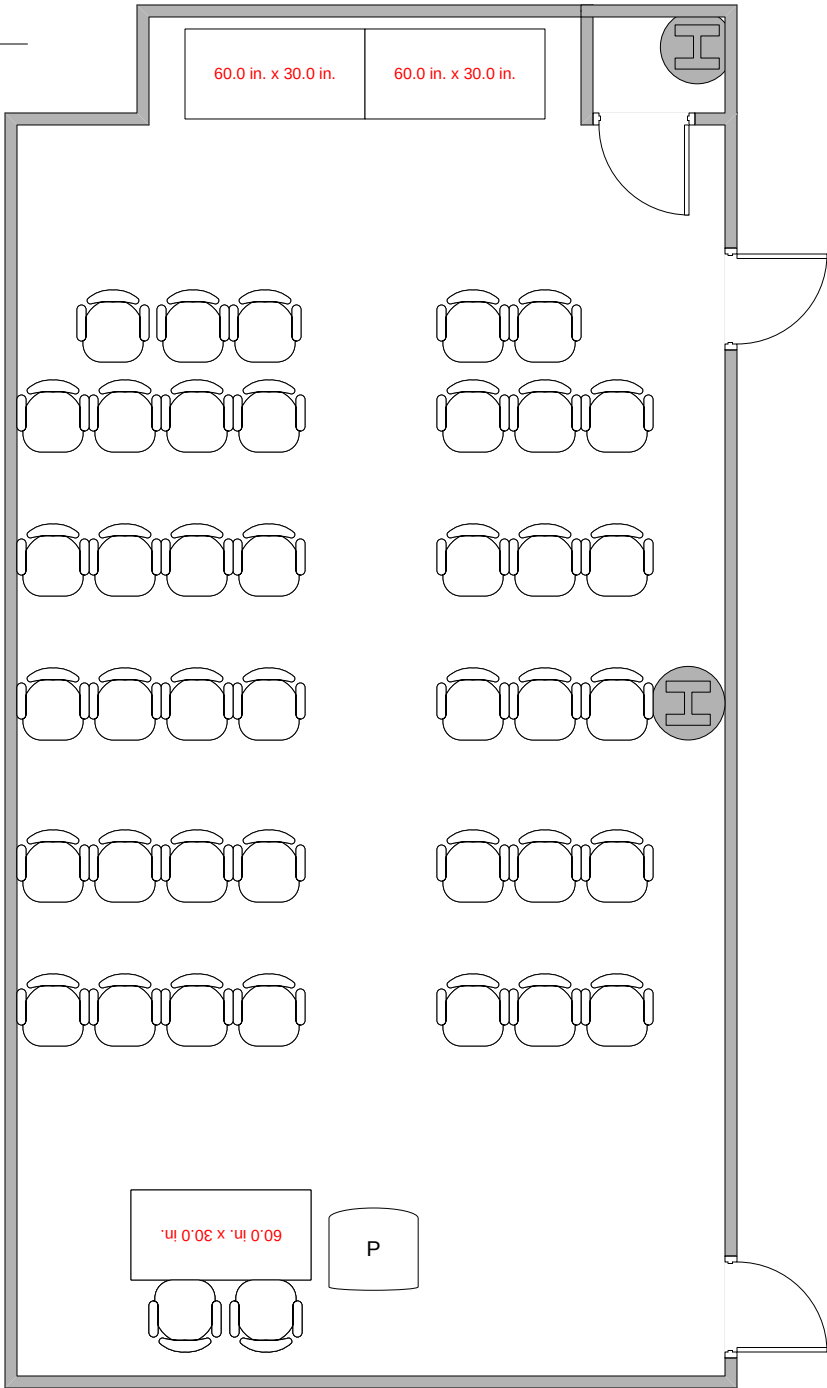
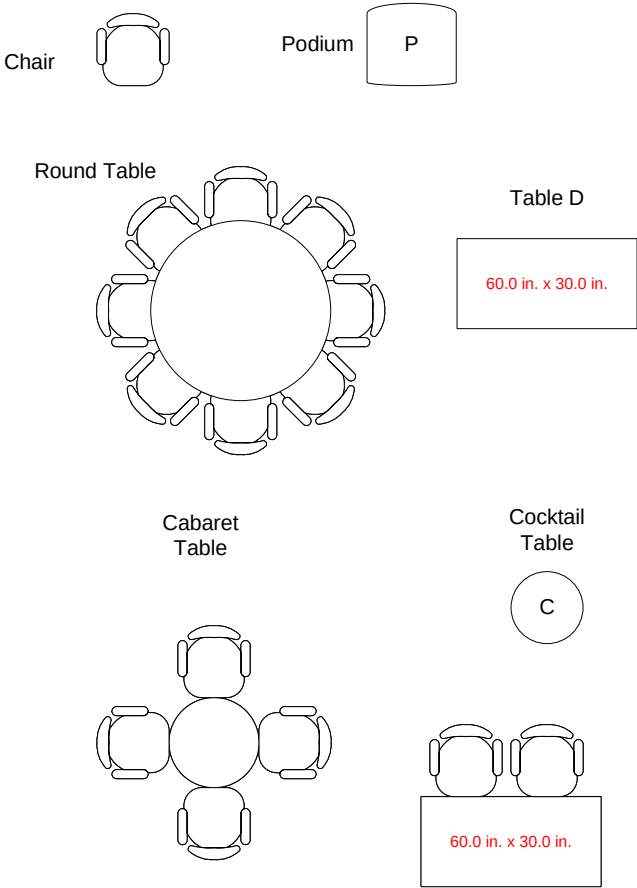
Catering _____

Catering Arrival _____

CART _____

Technology _____

Set up notes _____



228 CS 30

Organization _____

Reference # _____

Set Up Date _____

Event Date: _____

Set Up Time _____

Event time: _____

Sponsor arrival time _____

Contact Name/Number _____

Est Attendance _____

Decorations _____

Diagram by : _____

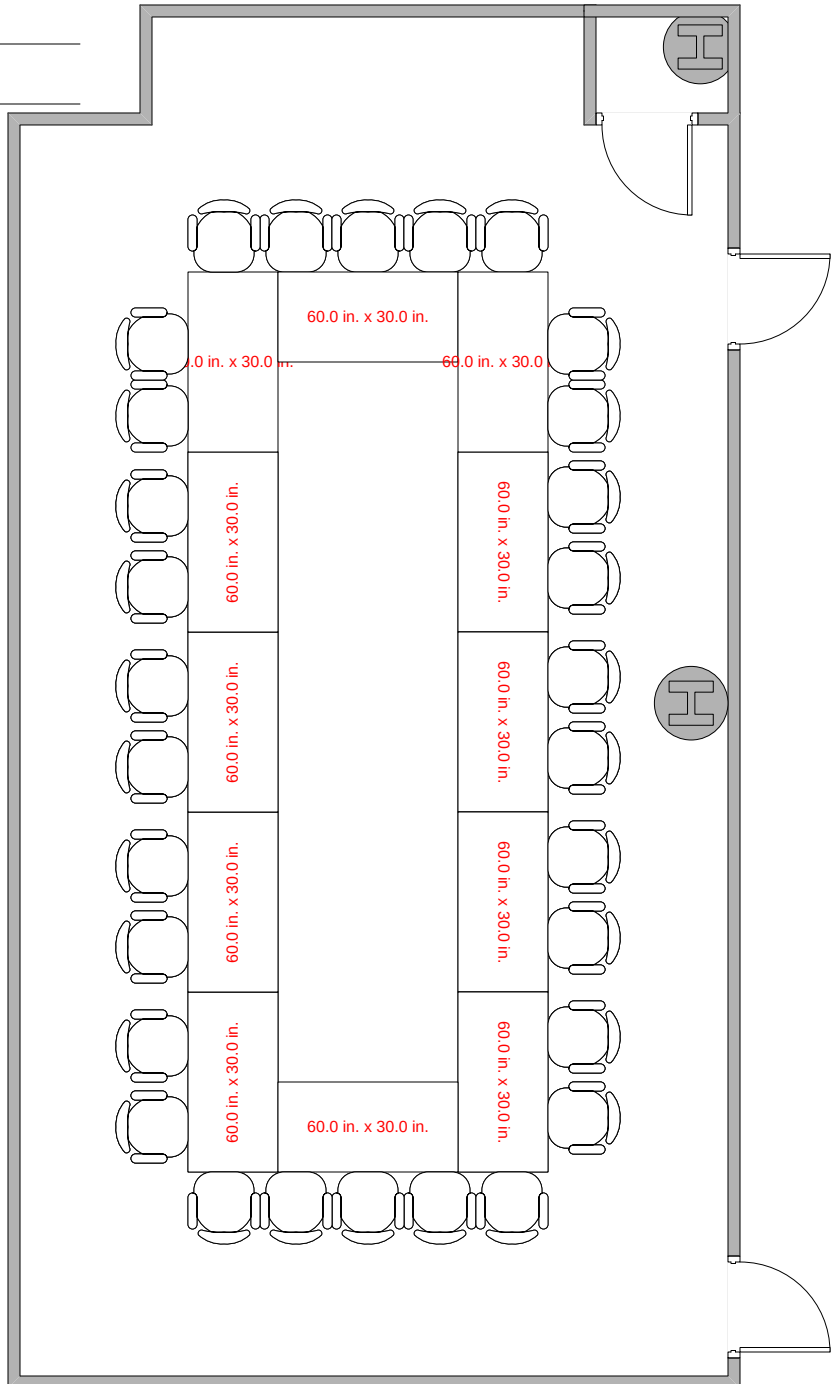
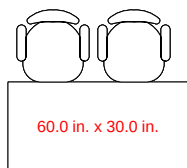
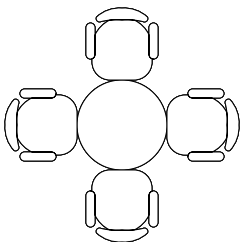
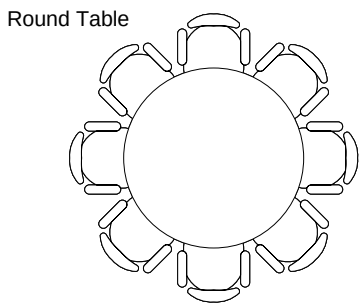
Catering _____

Catering Arrival _____

CART _____

Technology_____

Set up notes _____



228 Blank

Organization _____

Reference # _____

Event Date: _____

Event time: _____

Contact Name/Number _____

Est Attendance _____

Set Up Date _____

Set Up Time _____

Sponsor arrival time _____

Decorations _____

Diagram by : _____

Catering _____

Catering Arrival _____

CART _____

Technology _____

Set up notes _____

